

Attachment 1 - Project Safety and Health Plan Outline

The Subcontractor shall use the following mandatory format for its Project Safety and Health Plan, but may add appropriate appendices as it deems necessary.

Title Page

- Date
- Project Title; Subcontract Number
- Work Performed For: (Company Name)
- Work Performed By: (Subcontractor Name, Address, Telephone Number)
- Subcontractor Project Manager Approval: (Name, Signature, Date)
- Subcontractor Safety and Health Professional Approval: (Name, Signature, Date)
- Contract Technical Representative (CTR) Approval: (Name, Signature, Date)
- Contractor Safety and Health Professional Approval: (Name, Signature, Date)

Section 1 – Introduction

- Project Overview
- Scope of Work Summary

Section 2 – Project Organization and Responsibilities

- Organization Chart (Including All Lower-Tier Subcontractors)
- Subcontractor Project Manager Responsibilities
- Subcontractor Project Superintendent Responsibilities
- Subcontractor Safety and Health Professional/Designee Responsibilities
- Other Subcontractor Personnel Responsibilities
- Lower-Tier Subcontractor Responsibilities and Control

Section 3 – Orientation, Training, and Safety Communications

- Pre-Construction Site Specific Safety and Health Orientation
- Project Safety and Health Bulletin Board
- Work Site and Task Specific Training
- Safety Meetings and Briefings

Section 4 – Site Specific Requirements Compliance

- Address how compliance will be achieved for each of the Site specific requirements listed in Section 7.0 of these requirements

Section 5 – Hazard Analysis

- Provide a detailed hazard analysis in accordance with the "Integrated Work Control Program Manual" (MAN-071-IWCP)

Appendix 1 – Subcontractor Safety and Health Professional/Designee Qualifications

- Submit qualifications as indicated on the Safety, Health and Radiological Requirements Option Form (refer to Pages 1, 2 and 3) of these requirements

Appendix 2 – Project Safety and Health Training Matrix

- Submit a matrix, which cross references all job functions to required training (i.e. general - OSHA, project/building specific, etc.)